



SHELBYVILLE POLICE DEPARTMENT

Citizens Academy Day



1. All applicants for participation in this program must be at least 18 years of age.
2. Anyone wishing to participate in this program must complete an application and present valid photo identification upon turning the application in to the Shelbyville Police Department.
3. The review of all applications will include a record check consisting of a LINK/NCIC/Warrant/Courtney inquiry. An applicant who has a felony record or a misdemeanor record which involves moral turpitude or dishonesty may be excluded from participation in this program. This is by discretion of the Chief of Police.
4. Once approved, participants shall be notified of their approval and given a schedule for the training day. If an applicant is not available for the assigned training, the department will go to the next applicant on the list. Training days are limited to 10 participants.
5. Participants should arrive at the 303 Main Street at least 15 minutes prior to the scheduled beginning of training. If a person needs to be late, the department will try to accommodate without disrupting any class in progress.
6. Participants will fully review the release and indemnification form prior to submitting this application.
7. Participants will play an active role in the police functions at the Shelbyville Police Training area. The training will be physical, but not overly demanding.
8. Participants will have a safety briefing before the training day and throughout the day before engaging in some activities.
9. The training will consist of operating an emergency vehicle, simulated scenario training and handling firearms. Safety equipment must be worn during all training events.

Applicant Initials _____



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10. Participants will fully participate if possible, keeping in mind any physical limitations that they possess and having advised the trainers of them in advance.
11. Participants are encouraged to ask questions of the host officer and identify any safety risks that they observe during the training events.
12. Participants shall always follow the instructions of the instructors and safety officers during the training events.
13. Participants shall not be allowed to carry any firearm or other weapons, even when otherwise authorized by law, while present in the training areas. Any weapons will remain in the participants vehicles.
14. Participants should be dressed in comfortable clothing, that they do not mind getting dirty or possibly damaged during the training events.
15. Participants shall only be allowed to participate in this program once every 12 months unless given written authorization from the Chief of Police.
16. Participants must be residents of Shelby County unless waived by the Chief of Police.

Applicant Initials _____



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CITIZENS ACADEMY DAY APPLICATION

(All sections MUST be completed)

Full Name (Please Print):		Date:
Signature:		
Address (Including City, State and Zip):		
Home Phone: ()	Work/Cell Phone: ()	
Date of Birth:	Sex:	Social Security #:
To your knowledge, do you have any physical impairments? <i>Circle:</i> YES NO		
If Yes, please specify:		
In case of emergency, please notify:		
Name:	Relationship:	Phone:
What do you hope to learn or experience?		

DEPARTMENT USE ONLY

LINK/NCIC/Warrant check conducted by:
(Circle One): No Record Record Attached
(Circle One) Approved / Disapproved by: (Chief or Designee)
Training day assigned:
Notes:
Applicant Notified by:

Internal Use Only: Return form and copies of initialed information sheets to Chief's Office.