



June 4, 2021
POLICE RECRUIT

The Shelbyville Police Department is accepting applications for a **full-time police recruit**.

General Duties: This position serves under the Police Sergeant and routinely works six (6) eight-hour days per week. Responsibilities for this position include, but are not limited to: enforcing federal, state, and local laws, administrative regulations and ordinances; patrolling on foot or in a cruiser to preserve the law and to prevent and discover the commission of crime; securing crime scenes and aiding in investigations; preparing reports and giving testimony in court; enforcing parking regulations; receiving complaints and responding to requests for police assistance; providing traffic control; cooperating with other agencies in emergency situations; attending mandatory continuing education programs.

Education and Experience Qualifications: Must be twenty-one (21) years of age at date of hire and possess a High School Diploma or equivalent. Must possess and maintain a valid driver's license issued by the Commonwealth of Kentucky.

Additional Training Requirements: Must complete basic training during the first year of employment, and must complete all annual training.

Special Knowledge, Skills, and Abilities: Ability to learn the principles, practices, and techniques of modern law enforcement. Knowledge of federal, state, and local laws and ordinances relating to police activities. Knowledge of the geography of the city, including interior plans of major buildings. Skill in the use of firearms. Analytical abilities. Ability to prepare and maintain required reports. Ability to establish and maintain effective working relationships with city officers and employees, other police departments/agencies, and the general public.

Salary: Compensated through a pay scale that starts at \$35,998 annually. Upon completion of the Police Academy, annual salary increases to \$38,397 and recruit is eligible to receive an additional \$4,000 through the Kentucky Law Enforcement Foundation Program Fund (KLEFPF). Excellent benefit package.

Hiring Process: Applicants must pass a written test, interview, background investigation, suitability screening, and physical before being selected for hire.

Deadline: Visit www.shelbyvillekentucky.com or City Hall (315 Washington St., Shelbyville, KY) for an application packet. The application, criminal background check acknowledgment forms, and any other supporting documentation must be received **by 4:00 p.m. on 6/21/2021**. **A resume will not substitute for a completed and signed application.** For questions, call (502) 633-2326.

E. O. E. / A. D. A.